APPENDIX E-176 P

GFMSF INQUIRY TRANSACTION

1. PURPOSE

   a. This procedure is applicable to chapter 13 and provides instruc-
tions for the manual preparation of the GFMSF Inquiry Transaction. The
GFMSF Inquiry Transaction is originated within the DSC to obtain a
printout of the GFM Suspense File for a specific identification number,
or purchase request number, or to obtain a list of identification
numbers for a specific procurement grouping code.

   b. The initial implementation of the GFM Suspense File will be at
DSCP-T. Exportation will occur subsequent to a shakedown period at
DSCP-T with additional changes as necessary to accommodate the other
DSCs' specific problems/operations.

2. APPENDICES USED IN THIS PROCESS

   a. Appendix B-176, GFMSF Inquiry Transaction.

   b. Appendix F-469, GFM Suspense File Printout.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

   This is a multipurpose GFMSF Inquiry Transaction which may be used by
any processing personnel/organizational element, assigned on ORC, and
having a need-to-know.

4. PROCEDURES/INSTRUCTIONS

   a. The GFMSF Inquiry Transaction is prepared as outlined in appendix
B-176. The following are the mandatory entries:

      (1) Position 1-3 - ZNT.

      (2) Position 4-6 - RIC of DSC.

      (3) Position 8-9 - Inquiry Action Code.

      (4) Position 79-80 - ORC.

   b. Inquiry Action Code 01 requires entry of the GFMSF ID NO in pos.
11-19. Response to Inquiry Action Code 01 will be in the format of
appendix F-469A.

   c. Inquiry Action Code 02 requires entry of the PGC in pos. 21-25.
Response to Inquiry Action Code 02 will be in the format of appendix
F-469B.

d. Inquiry Action Code 03 requires entry of the PR NO in pos. 27-40.
Response to Inquiry Action Code 03 will be in the format of appendix
F-469A.

     e. Appendix F-469 will be used to accomplish the action which
prompted the inquiry. Upon completion of the required action the report
may be destroyed.

5. FLOWCHART

     Flowchart not required.